ICOS Onboarding webinars – Friday 24th March 2023

Date: **Friday 24th March 2023, online (Zoom)**

Timetable:

- **11:00-11:45 CET** Session 1: ICOS operations and finances
- **12:00-12:45 CET** Session 2: ICOS Stations, labelling process and role of Focal Points
- **13:00-13:45 CET** Session 3: Services offered for the ICOS network

Zoom link for all sessions: https://icos-ri-eu.zoom.us/j/86016197285?pwd=UFl5bVo4WmJWRXVLMDQrTndwWDhZdz09
Meeting ID: 860 1619 7285
Passcode: 883559

Session 1: ICOS operations and finances

Duration: 45 min (at 11:00-11:45 CET)

To whom: Focal Points, PIs, GA Delegates

Agenda:

1. What is ICOS?
   - Mission, vision and benefits of ICOS
   - Organisational structure: National Networks vs. Domains
   - National Networks: all stations in one country, coordinated by Focal Points (difference of labelled and non-labelled stations)
   - Domains: each station belongs to one or more domains (atmosphere, ecosystem, ocean) > Thematic Centres coordinate labelling process in domains
   - ICOS ERIC: HO coordinates and CP collects, stores, curates and shares the data

2. Finances of ICOS
   - Financial structure of ICOS
   - Membership contributions (common, GNI-based common and station contributions): how they are calculated and allocated

Session 2: ICOS stations, labelling process and role of Focal Points

Duration: 45 min (at 12:00-12:45 CET)

To whom: <u>Focal Points</u>, (PIs)

Agenda:

1. ICOS station life cycle
   - Station life cycle
   - Process and timetable for adding new stations to the network
   - Importance of station class

3. Labelling process
   - What is the ICOS labelling process and why is it important
   - How long does it take? Difference of labelled and non-labelled stations
   - Support available (TCs, MSAs, Discord), labelling app for tracking progress

2. Focal Points: role, duties and annual clock
   - Role and duties
   - Reporting and meeting cycles

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Session 3: Services offered for the ICOS network

Duration: 45 min (at 13:00-13:45 CET)

To whom: Focal Points, (PIs) and/or communication contact persons of National Networks

Agenda:

1. Communications in ICOS
   - Comms network: actions, benefits, support offered
   - Materials and visibility offered

2. Other services offered
   - Email lists, Nextcloud, Discord
   - Carbon Portal tools for station data analysis and visualisation
   - ICOS Science Conference
   - Webinars, Jupyter notebooks

3. Support for applying EU funding
   - Facilitation of finding suitable calls and gathering project consortia